

Unalaskans Against Sexual Assault & Family Violence provides safety, education, and advocacy services to empower people and create a culture of nonviolence and respect.

**USAFV BOARD OF DIRECTORS REGULAR MEETING
MONDAY, JULY 26, 2021 - 17:30
ZOOM MEETING DUE TO SOCIAL DISTANCING**

MEETING MINUTES:

BOARD MEMBERS PRESENT:

Karen Kresh, Chair (Seat C – Exp 03/24)
Juliette Vries, Vice-Chair (Seat D – Exp 03/22)
Shirl Treiber, Sec/Treas (Seat B – Exp 03/23)
Jay King (Seat A – Exp 3/22) (Arrived 18:13)
Carlos Tayag (Seat E - Exp 03/23)
Bea Dietrick (Seat F - Exp 03/24)
Vacant (Seat G - Exp 03/22)
Vacant (Seat H – Exp 03/23)

STAFF PRESENT:

M. Lynn Crane, Ex. Dir.

BOARD MEMBERS ABSENT:

Erica Aus (Seat I – Exp 03/24)

GUESTS PRESENT:

Remy Levar Tayag

1. **CALL TO ORDER:** Kresh called the meeting to order at 17:34.
2. **ROLL CALL:** A quorum was present.
3. **READING OF MISSION STATEMENT:** Vries read the mission statement.
4. **APPROVAL OF THE AGENDA:** Dietrick moved to approve the Agenda, Vries seconded. Agenda approved by consensus.
5. **APPROVAL OF MINUTES:**
 - Vries moved to approve the draft minutes of the 06/28/21 Regular Meeting; Treiber Seconded. Motion passed by unanimous voice vote.
6. **REGULAR REPORTS:**
 - **ED NARRATIVE REPORT:** Board reviewed the ED narrative report.
 - **YTD FINANCIAL REPORT:** Tayag moved to accept the FY22 Financial Report as of 07/22/21; Vries seconded. Board discussed the financial report. Motion passed by unanimous roll call vote: Dietrick – Aye; Treiber – Aye; Vries – Aye; Tayag – Aye; Kresh – Aye.
7. **UNFINISHED BUSINESS:**
 - **ITEM – RECOMMENDED REVISIONS TO THE EMPLOYEE HANDBOOK:** Dietrick moved to approve the proposed revisions to the Employee Handbook; Tayag seconded. Board discussed revisions. Motion passed by unanimous roll call vote: Treiber – Aye; Vries – Aye; Tayag – Aye; Dietrick – Aye; Kresh – Aye.
8. **NEW BUSINESS:**
 - **ITEM – RECOMMENDED REVISION TO FY21 BUDGET & YEAR-END SPEND-OUT:** Dietrick moved to approve the proposed revisions to the FY21 budget proposed by the ED and to direct the ED to return unexpended City Grant funds by August 13, 2021; Tayag seconded. Board discussed the proposed revisions and year-end spending. Motion passed by unanimous roll call vote: Vries – Aye; Treiber – Aye; Tayag – Aye; Dietrick – Aye; Kresh – Aye.

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9. **OTHER BUSINESS/DISCUSSION ITEMS:**
- **COMMITTEE MEETINGS & REPORTS:** None.
 - **OTHER:** None.
10. **CORRESPONDENCE:** None.
11. **ANNOUNCEMENTS:** Unalaska Community Broadcasting's Tundra Golf Classic scheduled for August 7th & 8th.
12. **PUBLIC INPUT:** None.
13. **FOR THE GOOD OF THE ORDER:** Board received the Board Calendar and Strategic Plan. Board discussed the Strategic Plan Document and how to approach revising it and evaluating progress. Board agreed to discuss it at the August meeting.
14. **SCHEDULE NEXT MEETING:** Next Regular Board Meeting is scheduled for Monday, August 23, 2021 at 17:30; ED will not be able to attend, but Board will use the time to discuss Strategic Plan.
15. **ADJOURNMENT:** Meeting adjourned at 18:19.

PASSED AND APPROVED THIS 1ST DAY OF November, 2021, AT THE USAFV BOARD OF DIRECTORS MEETING, IN UNALASKA, ALASKA.



Karen Kresh, Board Chair



Shirl Treiber, Board Secretary/Treasurer

THE FOLLOWING REVISIONS TO THE FY21 BUDGET WERE APPROVED AT THE USAFV BOARD OF DIRECTORS REGULAR MEETING ON JULY 26, 2021:

CDVSA	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
PERSONNEL	\$ 175,468.00	\$ 175,468.00	\$ -
TRAVEL	\$ 3,380.00	\$ 3,380.00	\$ -
FACILITIES	\$ 29,655.00	\$ 29,655.00	\$ -
COMMODITIES	\$ 4,710.00	\$ 4,710.00	\$ -
OTHER/CONTRACTUAL	\$ 16,746.00	\$ 16,746.00	\$ -
TOTAL	\$ 229,959.00	\$ 229,959.00	\$ -
A/PIA	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
PERSONNEL	\$ 26,332.67	\$ 26,530.70	\$ 198.03
COMMODITIES	\$ 19,799.69	\$ 20,937.74	\$ 1,138.05
TOTAL	\$ 46,132.36	\$ 47,468.44	\$ 1,336.08
AHFC	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
PERSONNEL	\$ 6,969.32	\$ 6,776.54	\$ (192.78)
FACILITIES	\$ 3,150.00	\$ 3,150.00	\$ -
OTHER/CONTRACTUAL	\$ 23,020.13	\$ 23,212.91	\$ 192.78
TOTAL	\$ 33,139.45	\$ 33,139.45	\$ -

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THE FOLLOWING REVISIONS TO THE FY21 BUDGET WERE APPROVED AT THE USAFV BOARD OF DIRECTORS REGULAR MEETING ON JULY 26, 2021 (cont):

RIVA (AIJ) GRANT	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
PERSONNEL	\$ 19,450.00	\$ 19,450.00	\$ -
TOTAL	\$ 19,450.00	\$ 19,450.00	\$ -
CARES ACT FUNDING	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
COMMODITIES	\$ 9,500.00	\$ 9,500.00	\$ -
OTHER/CONTRACTUAL	\$ 11,918.00	\$ 11,918.00	\$ -
TOTAL	\$ 21,418.00	\$ 21,418.00	\$ -
AM SFDS	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
COMMODITIES	\$ 3,000.00	\$ 3,000.00	\$ -
TOTAL	\$ 3,000.00	\$ 3,000.00	\$ -
XFKP (CHRISTMAS FOR KIDS PROGRAM)	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
COMMODITIES	\$ 157.97	\$ 157.97	\$ -
OTHER/CONTRACTUAL	\$ 3,592.03	\$ 3,592.03	\$ -
TOTAL	\$ 3,750.00	\$ 3,750.00	\$ 0.00
GCI GIVES GRANT	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
COMMODITIES	\$ 10,000.00	\$ 10,000.00	\$ -
TOTAL	\$ 10,000.00	\$ 10,000.00	\$ -
ACF GRANT	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
COMMODITIES	\$ 2,000.00	\$ 2,000.00	\$ -
OTHER/CONTRACTUAL	\$ 3,108.18	\$ 3,108.18	\$ -
TOTAL	\$ 5,108.18	\$ 5,108.18	\$ -
DFTQ FUNDS	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
COMMODITIES	\$ 409.43	\$ 409.43	\$ -
OTHER/CONTRACTUAL	\$ 572.95	\$ 572.95	\$ -
TOTAL	\$ 982.38	\$ 982.38	\$ -
CITY	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
PERSONNEL	\$ 70,805.72	\$ 72,457.00	\$ 1,651.28
TRAVEL	\$ 11,103.28	\$ 15,000.00	\$ 3,896.72
FACILITIES	\$ 19,170.00	\$ 14,000.00	\$ (5,170.00)
COMMODITIES	\$ 73,000.00	\$ 80,000.00	\$ 7,000.00
EQUIPMENT	\$ 14,000.00	\$ 14,000.00	\$ -
OTHER/CONTRACTUAL	\$ 64,378.00	\$ 57,000.00	\$ (7,378.00)
TOTAL	\$ 252,457.00	\$ 252,457.00	\$ -

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THE FOLLOWING REVISIONS TO THE FY21 BUDGET WERE APPROVED AT THE USAFV BOARD OF DIRECTORS REGULAR MEETING ON JULY 26, 2021 (cont):

CASH	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
PERSONNEL	\$ -	\$ (477.31)	\$ (477.31)
TRAVEL	\$ 5,525.00	\$ 1,778.15	\$ (3,746.85)
FACILITIES	\$ 1,000.00	\$ -	\$ (1,000.00)
COMMODITIES	\$ 9,000.00	\$ 433.90	\$ (8,566.10)
OTHER/CONTRACTUAL	\$ 19,475.00	\$ 13,882.45	\$ (5,592.55)
TOTAL	\$ 35,000.00	\$ 15,617.19	\$ (19,382.81)
IN-KIND	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
FACILITIES	\$ 2,517.00	\$ 2,354.46	\$ (162.54)
COMMODITIES	\$ 3,500.00	\$ 4,039.00	\$ 539.00
OTHER/CONTRACTUAL	\$ 19,431.00	\$ 20,696.41	\$ 1,265.41
TOTAL	\$ 25,448.00	\$ 27,089.87	\$ 1,641.87
TOTAL	FY21 BUDGET APPROVED 06/28/21	REC FINAL BUDGET REVISION 07/23/21	DIFFERENCE + / (-)
PERSONNEL	\$ 299,025.71	\$ 300,204.93	\$ 1,179.22
TRAVEL	\$ 20,008.28	\$ 20,158.15	\$ 149.87
FACILITIES	\$ 55,492.00	\$ 49,159.46	\$ (6,332.54)
COMMODITIES	\$ 135,077.09	\$ 135,188.04	\$ 110.95
EQUIPMENT	\$ 14,000.00	\$ 14,000.00	\$ -
OTHER/CONTRACTUAL	\$ 162,241.29	\$ 150,728.93	\$ (11,512.36)
TOTAL	\$685,844.37	\$669,439.51	-\$16,404.86
		TO CHECK	\$ (16,404.86)